



UNIVERSITY of NEW HAMPSHIRE  
**Office of International Students & Scholars**

**DATA COLLECTION FORM FOR PROSPECTIVE INTERNATIONAL  
EMPLOYEE FOR PREPARATION OF AN H-1B VISA PETITION**

*This data collection form is to be completed by the prospective international employee and returned to the International Scholar and Student Advisor (phone: 603.862.0086; fax: 603.862.0844; [oiss@unh.edu](mailto:oiss@unh.edu); [www.unh.edu/oiss](http://www.unh.edu/oiss); Thompson Hall G15, 105 Main Street, Durham, NH 03824). Please attach all requested supporting documentation.*

UNH Department Offering You a Position: \_\_\_\_\_

Name and Title of Person at UNH Who Made the Offer: \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ email \_\_\_\_\_

**Prospective Employee Information**

Name (family) \_\_\_\_\_ (first) \_\_\_\_\_ (middle) \_\_\_\_\_

Sex M \_\_\_\_\_ F \_\_\_\_\_ Date of Birth \_\_\_\_\_ Marital Status \_\_\_\_\_  
(Month/day/year)

Place of Birth (City) \_\_\_\_\_ (Country) \_\_\_\_\_

Country of Citizenship \_\_\_\_\_ Country of Legal Permanent Residency \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

Phone \_\_\_\_\_ Fax Number: \_\_\_\_\_ e-mail: \_\_\_\_\_

Permanent Foreign Address: \_\_\_\_\_

U.S. Social Security Number, if any: \_\_\_\_\_

Alien Registration Number, if any: \_\_\_\_\_

Passport No: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Place of Issue (City) \_\_\_\_\_ (Country) \_\_\_\_\_

U.S. Embassy or Consulate Where You Will Apply for Your H-1B Visa:

City \_\_\_\_\_ Country \_\_\_\_\_

Academic Background: List degree(s) awarded, year awarded and academic institution(s)  
**Attach a copy of the certificate or diploma of the highest degree attained.**

\_\_\_\_\_

Summarize Your Professional Experience (**Attach two copies of most recent CV**):

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Have you or any of your family members ever held H-1B visa status? Yes \_\_\_\_\_ No \_\_\_\_\_  
If yes, please list all prior periods of stay in H-1B classification. **If you are currently in H-1B status, please attach a copy of INS Form I-797, Notice of Approval.**

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**Please answer the following questions. If the answer to any question is yes, attach a separate sheet and provide the details:**

Has an immigrant petition or an application for a labor certification ever been filed on your behalf? \_\_\_\_\_  
Have you ever submitted an application for an immigrant visa or permanent residency in the U.S. for yourself? \_\_\_\_\_  
Have you ever been placed in exclusion or deportation proceedings in the U.S.? \_\_\_\_\_  
Has any visa petition filed by you or on your behalf ever been denied? \_\_\_\_\_  
Have you previously been affiliated with the University of New Hampshire? \_\_\_\_\_

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**If in the U.S.**, please complete the following and attach copies of your I-94 card (front and back), your passport, your current passport visa, and copies of all DS-2019, I-20 or I-797 Forms you have been issued.

Date of Last Arrival in the U.S.: \_\_\_\_\_  
Current Nonimmigrant Visa Classification \_\_\_\_\_ Visa Expiration Date \_\_\_\_\_  
I-94 Card Number: \_\_\_\_\_ I-94 Expiration Date \_\_\_\_\_  
SEVIS ID Number (if applicable): \_\_\_\_\_  
Name of Institution/Organization/Company of Current Affiliation: \_\_\_\_\_

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**Family Information (please check all that apply):**

- a) Family members will accompany me to the United States. \_\_\_\_\_
- b) Family members will join me at a later date. \_\_\_\_\_
- c) Family members are already in the United States. \_\_\_\_\_
- d) No family members will come to the United States \_\_\_\_\_

If you have family members who will accompany or join you at UNH, please provide the following information for each family member (Attach separate sheet of paper):

full name (preferably as it appears in the passport)  
place of birth (city/country)  
date of birth  
country of citizenship  
country of legal residency  
relationship to you  
passport number, country of issue, expiration date  
date of arrival in U.S., immigration status

If your family members are in the United States, please send copies of their I-94 cards (front and back), passports and passport visas.

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***I certify that all information provided above is accurate.***

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_