

TO: Faculty of the College of Liberal Arts  
FR: Marilyn Hoskin, Dean  
DATE: January 10, 2008  
RE: **Liberal Arts Faculty Summer Research Stipends**

The College of Liberal Arts will continue its program for summer support of faculty, which is designed to free faculty from other activities so that they may pursue research or other creative academic work. Ordinarily, teaching summer school cannot be combined with a summer research stipend. The amount of each award is \$4,000. **Proposals are due in my office no later than March 21, 2008.**

On April 16, 1996, The Executive Committee of the College of Liberal Arts approved the following criteria for awarding Faculty Summer Research Stipends:

1. Priority is given to junior faculty; however, some senior awards are made.
2. Only tenure-track faculty are eligible.
3. Preference is given to those who have not received internal research support in the past three years.
4. Preference is given to proposals that will make an important difference in scholarly publication.
5. Preference is given to proposals that will make a significant impact on tenure decision for untenured applicants.

To assist the College of Liberal Arts Executive Committee, please adhere to these guidelines:

**(1) STATEMENT OF PROPOSED RESEARCH**

Please send a one or two-page statement of your proposed research. Please indicate previous funding in the area of proposed research. If applicable, note concurrent applications for summer 2008 support. Finally, please indicate other time-consuming commitments for the summer.

**(2) UP-TO-DATE CURRICULUM VITAE**

With your statement, please enclose an up-to-date CV.

**(3) LETTER OF SUPPORT FROM DEPARTMENT CHAIR**

Your proposal packet must include a letter of support from your department Chair.

**(4) HISTORY OF FUNDING SUPPORT (*see attached cover sheet*)**

Indicate other sources of financial support you have received from the College and from the University. Use this sheet as the cover sheet for your proposal packets.

**SPECIAL INSTRUCTIONS:** *The original plus five copies of the complete proposal package are required (6 copies total).* Proposal packages should be sent to the College of Liberal Arts Executive Committee in care of the Liberal Arts Dean's Office, Murkland Hall. **Proposals are due Friday, March 21, 2008.**