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| *UNH_Primary_Horiz_CMYK****Annual Review Coaching Feedback*** |
| USNH Employee ID # |  | Department |  |
| Employee Name |  |
| Hire Date |  | Job Title |  |
| Review Date |  | Your Name |  |
| ***See next page for a guide on how to complete this form.*** |
| **Strengths (List 3 in order of priority)** |
| *#1: Competency Headline*  |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
| *#2: Competency Headline* |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
| *#3: Competency Headline* |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
| **Opportunities for Improvement (List 3 in order of priority)** |
| *#1: Competency Headline* |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
| *#2: Competency Headline* |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
| *#3: Competency Headline* |  |
| *Clarifying Statement* |  |
| *3 Examples & Impact* |  |
|  |
| **Review of Prior Year’s Goals (general comments on developmental and professional goal attainment)** |
|  |
| **Goals for the Upcoming Year (List & Describe at least 3)** |
|  **Specific – Measurable – Attainable – Realistic – Time bound**  |
| **Goal #1** | **Goal #2** | **Goal #3** |
| **S****M****A****R****T** |  | **S****M****A****R****T** |  | **S****M****A****R****T** |  |
|  |
| **Summary/General Comments** |
|  |
| **Supervisor Signature/Date:**  |
| **Employee Signature/Date:**  |
| **Manager Signature/Date:**   | **Director Signature/Date:**  |