

STAFF SELECTION FORM

Search

PAT/EE Position: This form must be completed and sent to UNH Human Resources *before* interviews of finalists are completed, along with the resumes of the finalists and all female, minority, disabled, Vietnam era veteran, and internal applicants.

OS Position: UNH Human Resources must be notified of the finalists and preferred candidate *before* job offer is made. Return completed form at end of search to UNH Human Resources.

Hiring Department: _____

Position to be Filled: Title _____

OS _____ PAT _____ EE _____ Position # _____

The applicants listed below have been selected as finalists.

NAME	*RACE/ SEX	VIETNAM ERA VET/DISABLED	INT/ EXT	COMMENT

Use Addendum for additional finalists

List the total number of applicants by race and sex.

Applicant Pool			Interview Pool			*Race Key:	
Race	Male	Female	Race	Male	Female	W	White
W	_____	_____	W	_____	_____	B	Black/Non Hispanic
B	_____	_____	B	_____	_____	H	Hispanic
H	_____	_____	H	_____	_____	A	Asian or Pacific Islander
A	_____	_____	A	_____	_____	I	American Indian or Alaskan Native
I	_____	_____	I	_____	_____		
Total	_____	_____	Total	_____	_____		

_____ / DATE
AFFIRMATIVE ACTION (IF REQUIRED)

HIRING OFFICIAL SIGNATURE / DATE

PERSONNEL OFFICER SIGNATURE / DATE

