

## Forest Park Apartments NOTICE TO VACATE

This is my written notice that I will vacate apartment # \_\_\_\_\_ by (date) \_\_\_\_\_.

- As required by my Forest Park Apartment Lease Agreement, a 30-day written notice is necessary to terminate my lease. I understand that I am liable for 30 days rent from the day my notice is received by the Forest Park Office and agree to vacate by the established deadline.
- I understand that I must call 5 days in advance of the established deadline to schedule a checkout appointment.
- I give the Forest Park staff permission to enter my apartment within five days of the receipt of this notice to assess the condition of walls, carpets, etc. so that turnaround time for the unit can be scheduled appropriately.
- I understand that the Forest Park staff may request permission to show my apartment to prospective residents.

I have read and understand the above listed information and wish to give my notice to vacate my apartment by the above listed date.

Primary Lessee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Last 4 digits of ID Number: XXX-XX-        

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Forwarding (New) Address:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**For Office Use  
 Only**

DATE TO OFFER TO  
 NEW RESIDENT

\_\_\_\_\_  
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The following information is for statistical purposes only. Completion is voluntary.  
 Reason for vacating (please check one)

- I am no longer eligible for housing in Forest Park because I:
- Graduated from UNH
  - Am no longer employed by UNH
  - Transferred to another school
  - Ended term of research appointment
  - Discontinued enrollment
  - Met maximum term of residency
  - Other: \_\_\_\_\_

- I am still eligible for housing in Forest park, but I:
- Am transferring to another unit within Forest Park
    - Am moving to an off campus apartment
  - Bought a house
  - Other: \_\_\_\_\_