

Graduate Fee Oversight Committee (GFOC)

1. Structure of the Graduate Fee Oversight Committee
 - a. The GFOC will be a subcommittee of the GSO.
 - b. Chair of GFOC – elected by the Graduate Student Organization (GSO) at the first regular meeting of the Fall semester.
 - c. The GFOC Chair will appoint at least one (1), but no more than two (2) Fee Liaisons per fee that graduate students are required to pay. The same person can serve as a liaison for more than one fee. The GFOC Chair reserves the right to assign liaisons to Housing and Dining as necessary and in accordance with the number of liaisons outlined above.
 - d. Formation: The GFOC will be formed at the beginning of the Fall semester of each academic year. In the event of no formation of this committee, GSO retains the right to form said committee in additional years as interest dictates.
 - e. Meeting time: The GFOC will arrange with the Undergraduate FOC to coordinate joint meeting times to promote efficiency and lessen the need for identical presentations from the fee directors.

2. Responsibilities of the Graduate Fee Oversight Committee
 - a. The GFOC Chair
 1. The GFOC chair will be responsible for communicating the fee process and updates as necessary to the GSO.
 2. The GFOC chair will be responsible for coordinating and overseeing the joint (GFOC- FOC) committee meetings in conjunction with the undergraduate FOC chair.
 3. The GFOC chair will be responsible for tallying the votes on each fee from the respective GFOC liaisons.
 4. In the event that a resolution is not achieved regarding any respective fee (see #3 under The GFOC liaisons), the GFOC chair is responsible for disseminating information regarding this unresolved concern to the rest of the committee and to the GSO at large.
 5. The GFOC chair will be responsible for composing a statement on fees to be presented to the GSO for final revision and submission to the Board of Trustees.
 - b. The GFOC liaisons
 1. The GFOC liaisons will be responsible for overseeing the fee budget preparation for their respective fee. Liaisons are responsible for obtaining feedback from the graduate student body and communicating any concern about the fee to the respective fee director.

2. The liaisons will be responsible for meeting with the appropriate University administrators during fee preparation. Liaisons are charged with communicating budgetary concerns and attempting to resolve concern with respective fee director.
3. Liaisons will summarize any thus unresolved concerns about their respective fee at the joint GFOC-FOC meeting and attempt to resolve any remaining concerns with the respective fee director at that time. In the event that a resolution is not achieved, the liason will report the concern to the GFOC chair (see #4 under The GFOC Chair).
4. The liaisons will report regularly to the GFOC chair.
5. All liaisons will have official voting capacity on each fee that graduate students are required to pay. These votes will be tallied at the joint meetings of the GFOC and FOC by the GFOC chair.