



University of New Hampshire

Center for International Education and Global Engagement

Checklist for Initiating an International Opportunity

Consider the steps below if you are:

- ◆ Interested in developing a proposal for an international contract agreement, or
- ◆ Applying for an international grant that commits significant UNH resources.

Step 1. Discuss the following with your Department Chair and Dean:

- ◆ Benefits of the international opportunity
- ◆ Support in your and other academic units
- ◆ Institutional resources required and Department/College commitment to sustain it

Step 2. Consult with the Center for International Education (CIEGE) regarding UNH global priorities and issues, including:

- ◆ Student exchange
- ◆ Visa and immigration issues
- ◆ Health/safety issues
- ◆ Need for due diligence regarding [export regulations](#), significant financial transactions, or [Intellectual Property](#) compliance

Step 3. Finalize the document for signing

- ◆ Send proposal, agreement or contract documentation to [Gregg Orifici](#) at CIEGE for UNH legal counsel review and signing.