

September 3rd, 2009

TO: **English Graduate Students**

FR: **Brigitte Bailey**

RE: **Fall 2009 Deadlines--Financial Aid, Foreign Language Exam, Pre-registration Period, and Intent-to-Graduate Form**

FINANCIAL AID

It's time to plan for financial aid for Spring 2010. If you are an M.A. or M.F.A. student and are interested in applying, please see Janine Auger, HS room 52 for an application or obtain one at <http://www.unh.edu/english/graduate>. (If you are already on financial aid, consult your letter for the terms of your appointment; in most cases, you need not reapply.) If you have already filled out financial aid forms for Fall 2009, and would like to roll over the same forms, please let Janine Auger know **in writing**. Please note that we cannot consider you for financial aid without a completed financial aid application. Once you have completed the forms, please return them to Janine Auger in the English Graduate Office, no later than **Wednesday, October 21st**. Please note that this is a firm deadline.

FOREIGN LANGUAGE EXAM

As you know, MA Literature, MA Language & Linguistics, and PhD programs in Composition and Literature have foreign language exam requirements. A sign up sheet for the exam will be available in the English Graduate Office between October 19th and October 23rd. This one-hour exam will be given on **Friday, November 6th**. Remember that you must bring your own dictionary to the exam. If you plan on satisfying the language exam at the advanced level, please see Brigitte Bailey as soon as possible.

PRE-REGISTRATION PERIOD

Our in-house pre-registration period for Spring 2010 courses will occur November 6th-20th. We will put pre-registration forms and course descriptions in your box at the beginning of this period. In the mean time, you may consult the English Graduate Program's website for a list of graduate courses offered this spring at <http://www.unh.edu/english/> under "Course Offerings" (usually posted by the end of September). As you think ahead, remember that you will need your advisor's signature on your pre-registration form; if you are requesting a writing workshop outside of your field you'll need the instructor's signature. Also due at pre-registration are Master's Paper and Independent Study proposals (**no exceptions to this deadline**). More details will appear on your pre-registration form.

INTENT-TO-GRADUATE FOR DECEMBER 2009

If you are planning to complete your degree requirements by December 2009, you must file an Intent-to-Graduate form with the Graduate School by **October 26th** or there will be a \$25 late fee. (November 9th is the last day to file *with* a fee.) You must file this form online. Please see <http://www.gradschool.unh.edu/home/graduation.html> for more information. If you will not be graduating in December, please note that this form needs to be completed at the beginning of your last semester at UNH.

As always, we encourage you to check out the website of the English Graduate Handbook at <http://www.unh.edu/english/graduate> and the Grad School web site www.gradschool.unh.edu for more information during the semester.

This semester, Brigitte Bailey will hold office hours for graduate students in room 52A, Hamilton Smith Mondays from 1:00-2:30 and Thursdays from 10:00-12:30. There will be a sign-up sheet posted next to the door if you would like to request a specific time. Her email address is brigitte.bailey@unh.edu and her phone number is 862-3795.