



Toxic Substances Control Act Exemption Checklist

UNH is exempt from the TSCA reporting requirements for newly-created substances if they have been manufactured or processed “in small quantities solely for the purposes of scientific experimentation or analysis, or chemical research on, or analysis of such substance, or another substance, including such research or analysis for the development of a product.”

Please complete this checklist to determine if you qualify for the TSCA exemption.

1. Do you manufacture, import, or process the substance solely for research and development? YES NO ^α N/A
2. Have you notified all persons engaged in experimentation, research, or analysis of the substance of any health risks that may be associated with the substance? (Including the manufacture, processing, use, transport, storage, and disposal of the substance.) YES NO ^α N/A
3. Is the substance used by or directly under the supervision of a technically qualified individual? YES NO ^α N/A
4. Do you have information regarding any significant adverse reaction associated with exposure to the substance? YES NO N/A
5. Have you been provided with any information concerning a health risk believed to be associated with the substance? YES NO N/A
6. Do you possess any data regarding health and environmental effects associated with the substance? YES NO N/A
7. Have you properly labeled containers, placed notices in areas where exposure may occur, or provided written notification to those potentially exposed to the substance? YES NO ^α N/A
8. If you distribute the substance to individuals outside the University, have you provided them with written notification that the substance is to be used only for research and development? YES NO ^α N/A
9. If you distribute the substance to individuals outside the University, have you provided information concerning the health risks believed to be associated with the substance? YES NO ^α N/A
10. Are you aware that the substance needs to be disposed as waste in accordance with Federal, State, and local regulations, upon completion of all activities? (Including mixtures or articles containing the substance.) YES NO ^α N/A

^α If you answer “NO” to this question, you DO NOT qualify for a TSCA exemption. Contact the Office of Environmental Health and Safety at 862-4041 for more information.



11. Are you aware you must retain copies of, or citations to, information reviewed and evaluated concerning any potential health and environmental risks associated with the substance? YES NO ^α N/A
12. Are you aware you must retain documentation of the nature and method of notification used to notify those potentially exposed to the substance? (Including copies of any labels or written notices used.) YES NO ^α N/A
13. Are you aware you must retain the names and addresses of any persons to whom the substance is distributed, the identity of the substance, the amount distributed, and copies of the notifications required? YES NO ^α N/A
14. Are you planning to distribute the substance to another laboratory ^β for further research and development activities? YES NO ^α N/A
15. If you answered “yes” to question 14, are you aware that you must retain documentation of prudent laboratory practices for the substance? YES NO ^α N/A

^α If you answer “NO” to this question, you DO NOT qualify for a TSCA exemption. Contact the Office of Environmental Health and Safety at 862-4041 for more information.

^β A Laboratory is defined as a contained research facility where relatively small quantities of chemical substances are used on a pro-production basis, and where activities involve the use of containers for reactions, transfers, and other handling of substances designed to be easily manipulated by a single individual.

NOTE: This checklist is provided for informational purposes only. A material transfer agreement may be required to transfer (i.e., loan) material to another institution for research purposes. For more information about material transfer agreements, please visit the UNH Office of Intellectual Property Management’s website at: <http://www.unh.edu/oipm/>.