



Registering for a Fisher Scientific Chemical Ordering Account



For those who have no online account at fishersci.com:

1. Go to www.new.fishersci.com
2. Click on the “New User?” link in the upper right hand side of the page.
3. Fill in required information (see example)

fishersci-Registration - Microsoft Internet Explorer

Address: <https://www3.fishersci.com/Login/registration.jsp>

** required field*

name*	first: Pat last: Research	
username*	presearch	Must be 5-25 characters long.
password*	*****	Must be 5-25 characters long. Case sensitive.
password (again)*	*****	
password hint		To help you remember your password.
company*	UNH	
phone*	603 862-1234	
email address	research@unh.edu	
email confirmation	<input checked="" type="checkbox"/> check this box to receive email confirmations for your online orders.	
where did you hear about this site?	<input type="text"/> if other: <input type="text"/>	

the following information will be used to verify your identity in case you lose your password

Done | Internet | Start | Inbox ... | Welco... | Micros... | fishe... | CHEMI... | 2:52 PM

4. Click Submit.

5. Enter account information as in example:

Account Administration - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Refresh Home Search Favorites History Mail Print Edit Discuss

Address <https://www2.fishersci.com/Login/addacct.jsp> Go

[edit personal profile](#) form.

[login as new user](#)

* required field

account number*	<input type="text" value="766389-001"/>
account alias*	<input type="text" value="Chemical Orders"/> what do you want to call this account?
attention	<input type="text" value="my building & room #"/> You can create a default ship-to attention and po number for this account. You can edit this field on each order.
po number	<input type="text"/>

The address you provide below will be used to verify your identity. All orders will ship to the address on your Fisher account.

street*	<input type="text" value="Chemical Transfer Station"/> <input type="text" value="1 Leavitt Lane"/>
city*	<input type="text" value="Durham"/>
state*	<input type="text" value="NH"/>
zip code*	<input type="text" value="03824"/>

ordering | catalogs | my profile | what's new | suppliers | about us | inside fisher

Start | Account Administratio... | Inbox - Microsoft Outlook | Microsoft Word - Fisher ins... | Internet | 1:22 PM

6. Click Submit.

7. Your web registration and account information will be validated within 24 hours. You will receive an email confirmation from Fisher at that time. At this time, you will be able to view your UNH contract pricing as well as place orders online.

8. After your registration is complete, login and click on your name. Click on “edit personal profile” and add the email address “fisher_orders@st.unh.edu” (without quotes) to the email confirmation line so the Chemical Transfer Station is notified when you place orders.

For those who already have an online account at fishersci.com:

1. Log on to your existing account at www.new.fishersci.com

2. Click on your name in the top center of the screen to view your User Profile.

3. Click on “Add an Account.”

4. Complete steps 5 through 6 above. Also complete step 8.
5. Your chemical order account will be validated and activated within 24 hours.