



- 1. Log into Webcat or Parent Portal\*
  - a) In Webcat, under "Billing" tab, click "View Account/Pay Bill"
  - b) In Parent Portal, click "Account Summary"

\*Contact the IT Helpdesk for assistance with your log in, or if you have forgotten your password (603-862-4242)





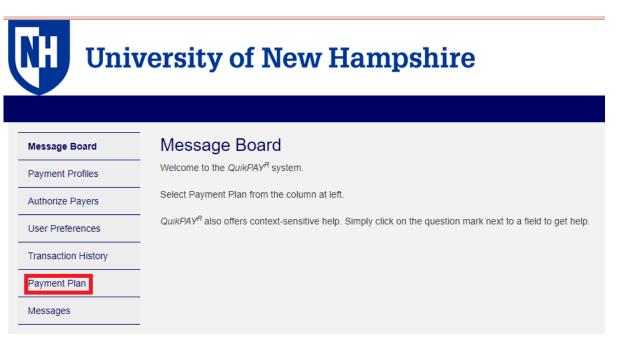
### 2. Click "Make One-time Payment to UNH/ Setup Monthly Payment Plan"

Make One-time Payment to UNH / Setup Monthly Payment Plan

**Request Direct Deposit Refund to Student** 



### 3. Click "Payment Plan"





4. Select semester plan and click "Sign Up for New Payment Plan"

<b>Delnet</b> . BUSINESS SOLUTIONS	
Message Board	Payment Plans
Payment Profiles	Available Payment Plans
Authorize Payers	Fall 2021 (\$60.00 Non Refundable Enrollment Fee) (20% Down Payment May Be Required)
User Preferences	Fall 2021 Optional Second Plan (\$60.00 Non Refundable Enrollment Fee) (20% Down Payment May Be Required)
Transaction History	Sign Up for New Payment Plan
Payment Plan	
Messages	



# 5. Adjust your payment plan by adjusting the available fields, then click "Continue"

nt Profiles	Budget Worksheet	d/or Additional Anticipated Credit	s fields to adjust your payment plan balance.	
ze Payers	Fall 2021			
eferences	Charges	Values	Credits	Values
ction History	Account Balance	19,144.26	Pending Financial Aid	0.00
nt Plan	Additional Anticipated Charges	0.00	Other Pending Items	0.00
jes	1		Additional Anticipated Credits	
				0.00
	Payment Plan Balance			19,14



### 6. Review your payment plan

BELECT	TOTAL BALANCE	DOWN PAYMENT (DUE TODAY)	ENROLLMENT FEE (DUE TODAY)	ADJUSTED BALANCE	NUMBER OF	FIRST INSTALLMENT MONTH	PAYMENT DATE	INSTALLMEN AMOUN
۲	\$19,144.26	\$3,828.85 (20%)	\$60.00 🚯	\$15,315.41	4	August	1st	\$3,828.8



### 7. Select a security question and answer

Security			
	Security Question: Select One	~	
	Security Answer:		
Why is this i			mmerce, when you call to inquire about your Payment



#### 8. Select a payment method and click "Continue"

Payment Method			
Payment Method:	Select One	~	
		*	ctions. The payment profiles used can be changed up until the fective for the next scheduled payment plan payment.
	5 1 5	, <b>,</b>	
	Previous Continue	Cancel	
	of New Hampshire are processed		

9. Follow remaining prompts to complete payment plan setup

