

Academic Computing Advisory Committee
Faculty Development RFP
(As approved by ACAC on 4/6/01)

Instructional Technology Faculty Development Grants Program

RFP to Deans and Department Chairs

Proposals are requested from Deans and Department Chairs for grants to improve the student learning experience through faculty development in the instructional use of information technology.

Purpose of the Program

The Instructional Technology Faculty Development Program seeks to improve the learning experiences of University students by supporting the development of effective instructional applications of information technology.

Departments and Programs within the University's Colleges, Schools and Library are invited to actively consider the ways in which information technology might contribute to improved learning for their students.

Guidelines for Proposals

In developing proposals consideration should be given to each of the following:

- how the proposed use of information technology will produce specific benefits to students in their learning experience
- the specific skills and knowledge to be gained by faculty and how these skills and knowledge will be shared with other faculty in the department and/or college/school
- the relationship of the proposal to the goals of the college/school, department or program
- the number of students who will benefit
- the way in which proposed activities will be maintained following the grant, for example, if software and/or hardware is requested, please include a specific plan for maintaining annual software licenses and/or equipment replacement
- how the results of the proposed activities will be shared with departmental, college/school, and university colleagues

Proposals must include a budget detailing the use of funds and must be endorsed by both the Department/Program Chair and the College/School Dean.

Use of Funds

Funds may be requested for:

- conferences, tutorials, course attendance, consulting, speakers, demonstrations, release time
- software

Grant Amounts

The Instructional Technology Faculty Development Program has been budgeted at \$200,000 per year for five years. Both small and larger-scale proposals are welcomed.

Selection Process and Submission Deadlines

Grants will be made by the Office of the Provost with the advice of a grants subcommittee of the Academic Computing Advisory Committee.

Deadline for Proposal Submission is April 1, 2005:

For further information contact any member of the committee:

David Berona, Library, 2-0114

Kent Chamberlin, CEPS, 2-3766

Jeffrey Diefendorf, Liberal Arts, 2-2062

Michael Kalinowski, HHS, 2-2159

Leigh Anne Melanson, Associate Provost for Academic Administration, 2-3292

Chris Neefus, COLSA, 2-1990

John Sparrow, UNHM, 1-4151

Bill Stine, COLA and Academic Senate, 2-2823

Terri Winters, Academic Technology, 2-4639

Instructional Technology Faculty Development Grants Program
Grant Application

Please submit 10 copies of the proposal to: Leigh Anne Melanson, Associate Provost for Academic Administration, Office of the Provost and Executive Vice President for Academic Affairs, Thompson Hall.

Name: _____

Title/Position: _____

Department: _____

Campus Address: _____

Phone No. _____ E-mail address: _____

Title of Proposal: _____

Proposal Deadline: April 1, 2005

Type of Grant Requested (E.g. course release, funds for consultant, conference attendance.)

Proposal Description

Please attach a one-to-three page description of the proposed project addressing each of the following:

- A. Student Benefits—Describe the intended improvements in the student learning experience.
- B. Instructional Uses of Information Technology—Briefly describe the proposed instructional uses of information technology and the ways in which they will produce the benefits identified in Part A.

- C. Faculty Development—Indicate the specific knowledge and skills to be gained by faculty.
- D. Relationship to Department/Program, College/School Goals—Briefly describe the impact of the proposal on the goals of the department, program, and/or college/school. Where appropriate indicate how the anticipated benefits of the proposal will be sustained following the grant period.
- E. Presentation of Results—Indicate how the results of the project will be communicated to departmental, college/school, and/or University colleagues.
- F. Sustainability – Indicate how the program/project will be sustained after funding runs out.
- G. Budget—Attach a budget detailing the proposed use of the requested funds.

Approved by: _____
(Department Chair)

Date:

(College/School Dean)

Date: